**Start date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PD contact name & email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Affidavits contact name & email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Widgets**: Choose **(1)** one widget option for your station’s/s website. To view the widget options, **click here** [AccuWeather Widgets](https://www.dropbox.com/s/u39xszs9m26so6q/New%20Widget%20Presentation%20for%20Traditional%20Media%20LOBs.pptx?dl=0) (it takes a few secs to open).

* There are 7 widgets starting on page 2. Let me know which widget number you choose for your station’s website.
* AccuWeather will processed your request, get it set up on our end, and send the set up code to the station/s when completed.
* The process to build the codes is very simple and straight forward so we will be able to turn these around and get the codes out to stations on the same day we agree to terms.

**AccuWeather contract terms Options: Let me know which option**

* (1) One year agreements with no auto renewal or
* (1) One year agreements with audio-renewals of 1 year unless written notice of termination is received by one part at least 90 days to the initial expiration date or any subsequent expiration date.

Please email me the following information, so we can begin the process of getting the service set up. Once we have the following information, we will set up a client website that is username and password protected. Once we have all the info, Bryon May from AccuWeather will follow up with you with any additional questions you may have and set up testing prior to your start date

**PLEASE SCROLL DOWN TO NEXT PAGE**

**Please write your answer next to each question and email me** **donna@unitestations.com****.  I will forward to AccuWeather and they will follow up with you directly.**

Service & Delivery Times:

Mon-Sun **(sample)**

Morning-      1 - Recorded forecast to air on station (Sent at 6am): \_\_\_\_\_\_\_\_\_\_\_\_\_

Afternoon-   1 - Recorded forecast to air on station   (Sent at 11am): \_\_\_\_\_\_\_\_\_\_\_

Evening -   1 - Recorded forecast to air on station (Sent at 7pm): \_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Length of Feeds: (10sec, 15sec, 30sec, 45sec, 1min): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Studio Hotline #:

* Severe Weather Contact Name:

* Contact Cell Number# & phone carrier:

* Intro: *Here’s your* [*AccuWeather.com*](https://linkprotect.cudasvc.com/url?a=http%3a%2f%2fAccuWeather.com&c=E,1,lT-m96qfTIilniwmrvnfudaB9njLTJEhjyJzMpr-9MHQ8hoEwp0CZ3dV2DXHhl8tT18zxerNiwGSntLMUfiKlU7Ck3_JUOl6LN9_y0UR3Xc,&typo=1) *forecast…*

* Outro: *…for weather anytime download the AccuWeather App, I’m AccuWeather’s (name).*

* County List:
* Widget Option -

The contract/addendum will be sent out in the next few days. We look forward to working with you and please let me know if you have any questions.

Best wishes,

Donna Harrison

Director, Affiliate Relations

United Stations Radio Networks

**Direct 301-203-0315**/Fax 212-869-1115

donna@unitedstations.com

[www.unitedstations.com](http://www.unitedstations.com/)